



**MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION
REGULAR MEETING
5/18/2024 - 9:30 am**

Meeting Location: Arts in Action Community Charter School 5115 Via Corona Street, Los Angeles, CA, 90022	Ability To Attend Remotely From: Arts in Action Community Middle School 745 South Kern Ave, Los Angeles, CA, 90022
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ID: 84341105100
Passcode: 248160

Board Members Present:

- Raul Alarcon
- Rachel Gibbs
- Deborah Bronner
- Ronae Harrison arrived at 9:44am

Board Member Absent:

- Catherine Belcher

OPEN SESSION

1. Public Comment.

- a. Christina Trejo presented during public comment and asked for the board to consider counting non-educational units in the teacher's salary scale.

2. Announcements from Board Members or Board Committees.

- a. None

3. Minutes from Past Meetings. The minutes from the 4.06.24 board meeting were reviewed and considered for adoption by the school board.

- a. Deborah made a motion to approve the minutes from the last meeting, Rachel Gibbs seconded.
- b. 3 ayes, 0 nays.

4. Financials. Rebecca Heinrency with Charter Impact presented the most recent financials for the school board to review and consider.

- a. Ronae made a motion to approve the financial report, Raul Alarcon seconded.
- b. 4 ayes, 0 nays. Motion passed.

5. Local Control and Accountability Plans. The Executive Director and school leadership presented the draft LCAPs for review and consideration by the school board.

- a. Ronae made a motion to approve the LCAP as is, unless there were changes before the LCAP had to

be submitted. Rachel Gibbs seconded.

b. 4 ayes, 0 nays. Motion passed.

6. Annual Budget. The Executive Director and Rebecca Heinrency with Charter Impact presented the draft proposed annual budgets for the 2024-2025 school year for review and consideration by the school board.

a. Raul Alarcon requested an overview of budget training.

b. Ronae Harrison made a motion to approve as presented, Deborah Bronner seconded.

c. 4 ayes, 0 nays. Motion passed.

7. Consent Agenda. The school board reviewed and considered the following:

a. Administrators' Report

i. Current and upcoming school events

ii. Programmatic and department updates

iii. Strategic Planning updates

iv. LAUSD Oversight updates

v. Current and prospective grant updates

vi. Audit updates

vii. Material Revision updates

viii. New Building updates

ix. School Site Council updates

x. English Language Learner Committee updates

xi. Staffing updates and organizational structure updates

xii. Enrollment and recruitment updates

xiii. End-of-year LCAP plan review

xiv. Upcoming 3-year LCAP Planning updates

b. Annual Special Education Local Plan Areas (SELPA) Opt-Out Collective Notice

c. Ronae Harrison made a motion to accept the consent agenda, Rachel Gibbs seconded.

d. 4 ayes, 0 nays. Motion passed.

8. Consideration of Request for Procurement Outcome and Vendor Contracts by Schools in Action School Food Authority. The Executive Director presented the procurement outcomes and draft vendor contracts for review and consideration by the school board for the following:

a. FSMC Contract

i. Magnolia Science Academy #1

ii. Magnolia Science Academy #2

iii. Magnolia Science Academy #5

iv. Magnolia Science Academy #7

v. **Selected vendor: Fresh Start Healthy Meals**

b. FSMC Contract

i. Magnolia Science Academy #3

ii. Magnolia Science Academy #4

iii. Magnolia Science Academy #6

iv. **Selected vendor: Fresh Start Healthy Meals**

c. Vended Meal Contract

i. Magnolia Science Academy San Diego

ii. **Selected vendor: Top Notch Catering**

d. Vended Meal Contract

i. Valor Academy Elementary School

ii. Valor Academy Middle School

iii. Valor Academy High School

- iv. **Selected vendor: Top Notch Catering**
- e. Vended Meal Contract
 - i. Highland Academy Charter School
 - ii. **Selected vendor: Top Notch Catering**
- f. Ronae Harrison made a motion to approve the request for procurement outcome and vendor contracts, Deborah Bronner seconded.
- g. 4 ayes, 0 nays. Motion passed.

9. Consideration of School Food Authority Contract Renewals. The Executive Director presented contract renewals for review and consideration by the school board.

- a. **Vended Meals Only:**
 - i. **Bright Star Schools: Top Notch (7 schools)**
 1. Rise Kohyang Middle School
 2. Rise Kohyang Elementary
 3. Rise Kohyang High School
 4. Stella Elementary Charter Academy #1
 5. Stella Elementary Charter Academy #2
 6. Stella Middle Charter Academy
 7. Stella High Charter Academy
 - ii. **Allegiance Site: Top Notch (1 school)**
 1. Allegiance STEAM Academy (Chino Hills)
 - iii. **LA Area Sites: Top Notch (4 schools)**
 1. Arts in Action Community Charter School
 2. Arts in Action Community Middle School
 3. Learning By Design Charter School
 4. Valley International Preparatory High School
 - iv. **Allegiance Fontana Site: Fontana District (1 school)**
 1. Allegiance STEAM Academy Fontana
 - v. **Santa Ana: Sapphire (1 school)**
 1. Magnolia Science Academy (Santa Ana)
 - vi. **Bay Area, Oakland and Stockton Sites: Lunch Master (16 schools)**
 1. KIPP Bridge Rising Academy (Lower and Upper)
 2. KIPP Esperanza
 3. KIPP King Collegiate High
 4. KIPP Summit Academy
 5. KIPP Heartwood Academy
 6. KIPP Prize Preparatory Academy
 7. KIPP San Francisco Bay Academy
 8. KIPP San Francisco College Preparatory
 9. KIPP Bayview Academy
 10. KIPP Esperanza High School
 11. Gateway Middle School
 12. Gateway High School
 13. Creative Arts Charter School
 14. The New School Francisco
 15. KIPP Stockton K-12
 16. KIPP University Park
 - vii. **CACFP Sites: Top Notch (12 schools)**
 1. Arts in Action Community Schools
 2. Arts in Action Middle School

3. Magnolia Science Academy #1
4. Magnolia Science Academy #2
5. Magnolia Science Academy #3
6. Magnolia Science Academy #6
7. Magnolia Science Academy #7
8. Valor Academy Elementary
9. Valor Academy Middle
10. Rise Kohyang Elementary
11. Rise Kohyang Middle
12. Stella High

- b. Ronae Harrison made a motion to approve the school contract renewals, Deborah seconded.
- c. 4 ayes, 0 nays. Motion passed.

10. Consideration of the Meal Program Procurement Outcome for the Magnolia Science Academy (Santa Ana) Shade Structure. The Executive Director presented the shade structure procurement outcome and recommendation for review and consideration by the school board.

- a. Ronae Harrison made a motion to approve the shade structure procurement outcome and recommendation, Rachel Gibbs seconded.
- b. 4 ayes, 0 nays. Motion passed.

11. Consideration of Fiscal and Procurement Policies and Procedures. The Executive Director presented updated Fiscal and Procurement Policies and Procedures for review and consideration by the board.

- a. Ronae Harrison made a motion to approve the updates to the Fiscal and Procurement Policies and Procedures, Deborah Bronner seconded.
- b. 4 ayes, 0 nays. Motion passed.

12. Consideration of Teacher Salary Scale. The Executive Director presented a revised teacher salary scale for review and consideration by the school board.

- a. At this time, the board will not accept the request to include non-educational units in the teacher's salary scale at this time, but the option to revisit this option if the budget allows in the future.
- b. Ronae Harrison made a motion to approve changes the Executive Director presented in the revised salary scale, Deborah Bronner seconded.
- c. 4 ayes, 0 nays. Motion passed.

13. Consideration of Offer Letter Templates. The Executive Director presented revised offer letter templates for review and consideration by the school board.

- a. Ronae Harrison made a motion to approve the revised offer letter templates contingent on a final review by our legal counsel, Deborah Bronner seconded.
- b. 4 ayes, 0 nays. Motion passed.

14. Consideration of Arbitration Agreement. The Executive Director presented a draft arbitration agreement for review and consideration by the school board.

- a. Ronae Harrison made a motion to approve the draft arbitration agreement, Deborah Bronner seconded.
- b. 4 ayes, 0 nays. Motion passed.

CLOSED SESSION

1. Litigation. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 2 matters

15. Report from Closed Session.

- a. Nothing to report.

16. Adjournment. Meeting was adjourned at 10:40am.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign-ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools or by contacting Jessica Benitez at jessicab@artsinactioncharter.org.